

# PROVISIONS

BAKERY & DELI  
IMPOSSIBLY DELICIOUS

135 W. Main St.  
Lancaster, Oh. 43130-3719  
Phone (614) 654-BAKE (2253)

## NON-EXEMPT EMPLOYMENT APPLICATION WE ARE AN EQUAL OPPORTUNITY EMPLOYER

VARIOUS FEDERAL, STATE AND LOCAL LAWS PROHIBIT DISCRIMINATION BASED ON RACE, COLOR, SEX, RELIGION, NATIONAL ORIGIN, ANCESTRY, AGE (AS PRESCRIBED BY LAW), HANDICAP/DISABILITY, OR MARITAL STATUS. OUR COMPANY IS AN EQUAL OPPORTUNITY EMPLOYER AND YOUR RESPONSE TO ANY QUESTION WILL NOT BE USED AS A BASIS FOR DISCRIMINATION. BUT WILL BE JUDGED ON ITS RELEVANCE TO THE POSITION YOU ARE SEEKING. *Four Reasons ONLY* HIRES INDIVIDUALS AUTHORIZED FOR EMPLOYMENT IN THE UNITED STATES.

NAME (LAST)	(FIRST)	(MIDDLE)	AREA CODE	CELL TELEPHONE
HOME ADDRESS	CITY	STATE	ZIP CODE	AREA CODE HOME TELEPHONE NO.
NAME OF PERSON TO NOTIFY IN EMERGENCY		ADDRESS	CITY	STATE TELEPHONE
POSITION/TYPE OF WORK APPLIED FOR:			WHEN CAN YOUR START?	
HOW DID YOU COME IN CONTACT WITH OUR COMPANY?				
ARE YOU UNDER 18 YEARS OF AGE? <input type="checkbox"/> YES <input type="checkbox"/> NO IF SO, STATE YOUR AGE* _____ * MUST BE ABLE TO PROVIDE AGE OR EMPLOYMENT CERTIFICATE				

EDUCATION	NAME OF SCHOOL	ADDRESS	DID YOU GRADUATE?
			DEGREE RECEIVED
HIGH SCHOOL			
BUSINESS SCHOOL			
COLLEGE/ UNIVERSITY			
OTHER SPECIAL TRAINING			

PLEASE CHECK THE SHIFTS THAT YOU ARE AVAILABLE FOR WORK

DAYS	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
NIGHTS							

REFERENCES (DO NOT LIST RELATIVES OR FORMER EMPLOYERS)

NAME	ADDRESS	PHONE	OCCUPATION	YEARS KNOWN
1.				
2.				
3.				

HAVE YOU EVER WORKED OR APPLIED FOR A POSITION WITH OUR COMPANY?  YES  NO

IF YES, DESCRIBE \_\_\_\_\_

U.S. MILITARY SERVICE: BRANCH \_\_\_\_\_ FROM \_\_\_\_\_ TO \_\_\_\_\_ RANK \_\_\_\_\_

WERE YOU EVER INVOLUNTARILY DISCHARGED BY ANY COMPANY?  YES  NO

IF YES, GIVE NAME OF EACH COMPANY \_\_\_\_\_

REASON FOR INVOLUNTARY DISCHARGE \_\_\_\_\_

# EMPLOYMENT HISTORY

PRESENT OR LAST EMPLOYER'S NAME AND COMPLETE ADDRESS/PHONE	DATES EMPLOYED		POSITION/TITLE
	FROM	TO	NAME AND TITLE OF SUPERVISOR
	SALARY		
	START	FINAL	REASON FOR LEAVING
EMPLOYER'S NAME AND COMPLETE ADDRESS/PHONE	DATES EMPLOYED		POSITION/TITLE
	FROM	TO	NAME AND TITLE OF SUPERVISOR
	SALARY		
	START	FINAL	REASON FOR LEAVING
EMPLOYER'S NAME AND COMPLETE ADDRESS/PHONE	DATES EMPLOYED		POSITION/TITLE
	FROM	TO	NAME AND TITLE OF SUPERVISOR
	SALARY		
	START	FINAL	REASON FOR LEAVING
EMPLOYER'S NAME AND COMPLETE ADDRESS/PHONE	DATES EMPLOYED		POSITION/TITLE
	FROM	TO	NAME AND TITLE OF SUPERVISOR
	SALARY		
	START	FINAL	REASON FOR LEAVING

MAY WE CONTACT YOUR PRESENT EMPLOYER?  YES  NO

MAY WE CONTACT YOUR PRIOR EMPLOYERS?  YES  NO

DO YOU KNOW OF ANY REASON YOU WILL NOT BE ABLE TO COMPLY WITH PROVISIONS ATTENDANCE POLICY?  YES  NO

IF YOU ARE NOW EMPLOYED, WHY DO YOU WANT TO MAKE A CHANGE? \_\_\_\_\_

IF YOU HAVE BEEN UNEMPLOYED AT ANY TIME SINCE LEAVING SCHOOL, PLEASE EXPLAIN \_\_\_\_\_

HAVE YOU BEEN CONVICTED OF A FELONY  YES  NO

IF YES, PLEASE EXPLAIN AND GIVE DETAILS \_\_\_\_\_

## AGREEMENT - Please read carefully.

I AUTHORIZE THAT AN INVESTIGATION MAY BE MADE WHEREBY INFORMATION IS OBTAINED THROUGH PERSONAL INTERVIEWS WITH NEIGHBORS, FRIENDS OR OTHERS WITH WHOM I AM ACQUAINTED. I UNDERSTAND THAT THIS INQUIRY INCLUDES INFORMATION AS TO MY CHARACTER, GENERAL REPUTATION, PERSONAL CHARACTERISTICS AND MODE OF LIVING. I FURTHER UNDERSTAND THAT, IF RELATED TO THE JOB FOR WHICH I AM APPLYING, YOU HAVE THE RIGHT TO MAKE A WRITTEN REQUEST, WITHIN A REASONABLE PERIOD OF TIME, TO RECEIVE ADDITIONAL DETAILED INFORMATION ABOUT THE NATURE AND SCOPE OF THIS INVESTIGATION. I UNDERSTAND THAT ANY FALSE STATEMENT IN THIS APPLICATION IS SUFFICIENT CAUSE FOR DISMISSAL. IF I AM HIRED, I AGREE THAT MY EMPLOYMENT AND COMPENSATION CAN BE TERMINATED WITH OR WITHOUT CAUSE AT ANY TIME, WITHOUT PRIOR NOTICE, AT THE OPTION OF PROVISIONS OR MYSELF. I UNDERSTAND THAT PROVISIONS CAN MAKE THE DECISION TO TERMINATE THE EMPLOYMENT RELATIONSHIP FOR ANY REASON.

I HAVE READ AND AFFIRM AS MY OWN THE ABOVE STATEMENT.

APPLICANT'S SIGNATURE

DATE SIGNED